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**JOB DESCRIPTION**

**1. JOB DETAILS**

**Job Title: Specialist Pharmacist – Acute Medicine and Emergency Admissions**

**Band: Band 8a**

**Reports to: Clinical Pharmacy Manager**

**Department / Division: Pharmacy / Specialist Services**

**2. JOB PURPOSE**

To provide a clinical pharmacy service to Acute Medical wards and the Emergency Department and to participate in training and developing pharmacy staff.

To contribute to the development of medicines management and optimisation throughout the patient care pathway

To participate in the wider pharmacy service and its development in response to patient care needs

To support prescribing, horizon scanning and financial management of medicines expenditure

**3. DIMENSIONS**

Clinical Pharmacists

Medicines management technicians

Multi-disciplinary team within pharmacy

Consultants and clinical staff on the wards

Clinical directors and matrons

**4. ORGANISATIONAL CHART**

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**5. KEY RESULT AREAS/PRINCIPAL DUTIES AND RESPONSIBILITIES**

#### Provide a Clinical Pharmacy Service to the Acute Medical Wards

1. Review in-patient prescriptions daily
2. Attend ward rounds to provide pharmaceutical expertise and advice to senior and junior medical staff and nurses
3. Provide a drug information resource for staff and patients on all aspects of drug use, including highly specialist advice in diabetes and acute medicine
4. Participate in multi-disciplinary out-patient clinics as appropriate
5. Undertake educational duties to patients and members of the multi-disciplinary team as appropriate
6. Perform workload monitoring and collection of evidence to support interventions as required by the clinical pharmacy manager and to meet Trust targets and initiatives

#### Training and Education

1. Provide training and education to rotational pharmacists and pre-registration pharmacists as required by the clinical pharmacy manager
2. Participate in training for the MDT and medical students
3. Be responsible for own development and CPD

**Provide Cluster Information**

1. Provide monthly detailed reports on drug usage, identifying areas of growth to be addressed. This report should include interpretation of expenditure that is linked to activity within the service line or cluster
2. Provide assurance on formulary compliance for the cluster and address areas of poor compliance within the clinical service lines
3. Provide support to the cluster for delivery of work plans and any service developments requiring pharmacist input

**Miscellaneous and Other Duties**

To participate in other duties appropriate to grade at the request of the relevant manager

To participate in the late night, weekend and bank holiday rota according to departmental need

**Other responsibilities**

* To participate in the annual appraisal scheme and undertake appraisal of pharmacy team members as requested by the Clinical Pharmacy Manager
* To undertake any training required in order to maintain competency including mandatory training, e.g. Manual Handling
* To contribute to and work within a safe working environment
* To participate in flexible working arrangements including late duties, bank holidays and on call as appropriate. Please note that in order to deliver a high standard of care to patients the Pharmacy service operates 7 days a week and staff are therefore required to work some weekends as part of their contracted hours.

As an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust’s disciplinary policy) up to and including dismissal.

The post holder is expected to comply with Trust Infection Control Policies and conduct him/her at all times in such a manner as to minimise the risk of healthcare associated infection.

This post has been identified as involving access to vulnerable adults and/or children and in line with Trust policy successful applicants will be required to undertake a Disclosure & Barring Service Disclosure Check

**THE TRUST – Vision and Values**

Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. Our Trust values are:

Honesty, Openness & Integrity

Fairness,

Inclusion & Collaboration

Respect & Dignity

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff’s commitment to meeting the needs of our patients.

We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing.

We are committed to recruiting and supporting a diverse workforce and welcome applications from all sections of the community, regardless of age, disability, gender, race, religion, sexual orientation, maternity/pregnancy, marriage/civil partnership or transgender status. We expect all staff to behave in a way which recognises and respects this diversity, in line with the appropriate standards.

### **GENERAL**

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.

The RD&E is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit call: 01392 207462.

**POST ATTRIBUTES**

**POST : Lead Clinical Pharmacist – Paediatrics, Neonates, Obstetrics & Gynaecology**

**BAND: 8a**

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| **REQUIREMENTS** | **At Recruitment** | **At PDR** |
| **QUALIFICATIONS & TRAINING :**  Degree in Pharmacy  Registration with GPhC  Post-graduate clinical specialist knowledge acquired through diploma level training or equivalent | E  E  E | E  E  E |
| **KNOWLEDGE/SKILLS:**  Excellent current knowledge of best clinical practice  Effective written and oral communication skills  Excellent interpersonal skills  Mentoring skills  Influencing skills  Understanding of hospital pharmacy systems  Understanding of commissioning of high cost drugs | E  E  E  E  E  E  E | E  E  E  E  E  E  E |
| **EXPERIENCE:**  Clinical experience across a range of specialities  Experience of the specific clinical area required for tis post  Audit  Practice research  Evidence of financial analysis of drug usage data | E  E  E  D  E | E  E  E  E  E |
| **PERSONAL REQUIREMENTS:**  Flexible  Creative thinker & able to problem solve  Good team-worker  Ability to think clearly and work effectively under pressure | E  D  E  E | E  E  E  E |

\* **E**ssential/**D**esirable

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| **Hazards within the role, used by Occupational Health for risk assessment** | | | | | |
| Laboratory Specimens Proteinacious Dusts |  | Clinical contact with patients |  | Performing Exposure Prone Invasive Procedures |  |
| Blood / Body Fluids |  | Dusty environment |  | VDU Use | √ |
| Radiation |  | Challenging Behaviour |  | Manual Handling | √ |
| Solvents |  | Driving |  | Noise |  |
| Respiratory Sensitisers |  | Food Handling |  | Working in isolation |  |
| Handling Cytotoxic Drugs | √ |  |  |  |  |