**JOB DESCRIPTION**

**1. JOB DETAILS**

**Job Title: Interim Specialist Pharmacist – Cystic Fibrosis & Respiratory Medicine**

**Band: Band 8a**

**Reports to: Clinical Pharmacy Manager**

**Department / Division: Pharmacy / Specialist Services**

**2. JOB PURPOSE**

To lead an effective clinical pharmacy service to the Adult & Paediatric Cystic Fibrosis (CF) service and Respiratory Medicine speciality, including Interstitial Lung Diseases (ILD).

To contribute to the development of medicines management and optimisation throughout the patient care pathway

To participate in the wider pharmacy service and its development in response to patient care needs

To support prescribing, horizon scanning and financial management of medicines expenditure

**3. DIMENSIONS**

Pharmacists, Medicines Management Technicians, Distribution and Home care teams providing ward- and clinic-based pharmacy services to Adult & Paediatric Cystic Fibrosis and Respiratory Medicine.

Significant engagement with acute care clinicians and service managers within specialist areas.

Clinical teams providing services to people living with respiratory disease across the wider health community including our partnership Trusts, community-based pharmacy teams, nursing and residential homes, social care and Clinical Commissioning Group colleagues.

**4. ORGANISATIONAL CHART**

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**5. KEY RESULT AREAS/PRINCIPAL DUTIES AND RESPONSIBILITIES**

**Clinical Specialist Role**

* Support and provide clinical assessment of drug therapy within the CF and Respiratory Medicine services
* Further develop medicines management, homecare provision, repatriation and support for complex care pathways within specialist areas particularly CF and ILD patients, working closely with the clinicians, specialist nurses, wider pharmacy team and partnership organisations
* Contribute to the development of a CF repeat dispensing database for homecare medicines ensuring patients are supported in managing complex medicines at home and the Trust is optimising the use of these drugs in this patient group. The post holder will be eventually expected to support review and independent prescribing of these treatments.
* Ensure that Patient Access Schemes for the drugs used in the treatment of ILD are utilised fully in order to gain maximum financial benefit.
* Contribute to Medicines Reconciliation, obtaining accurate medication histories, developing pharmaceutical care plans for all patients and communicating these as appropriate on transfer to another care provider
* Provide expert advice to medical and nursing staff on the safe, effective use of medicines in these patient groups, including dosages and administration where information is lacking and medical opinion differs.
* Resolve any medication-related problems with the medical, nursing staff and other healthcare professionals, including the patients' GP and other primary care professionals as appropriate.
* Participate in the discharge planning for patients at ward level, including patient and carer education prior to discharge and communication with GP, pharmacists and other healthcare professionals as needed to aid the smooth transfer of patients
* Participate in education programmes for wider clinical team, patients and carers within specialist area
* Develop the role of the Independent Pharmacist Prescriber within clinical speciality.
* Lead and contribute to clinical and service audit within specialist area and wider clinical service and implement recommendations for change
* Participate in practice and clinical research
* Work with medical and nursing staff to report and investigate medication-related adverse events and formulate action plans within the clusters to reduce errors and risks related to the use of medicines
* Contribute pharmaceutical expertise to Trust, Network & Regional groups relevant to clinical specialities.

**Cluster and Divisional Role**

* Provide accurate, evaluated monthly information on drug expenditure for CF and Respiratory Medicine services and support clinicians and cluster managers to make optimal use of their drug budgets, including high-cost drugs
* Support delivery of work programmes focussing specifically on audit of drug use against local and national commissioning policies, ensuring that the most cost effective therapy is prescribed and ensuring patients are treated using the most appropriate supply routes, e.g. homecare
* Provide assurance on formulary compliance for the cluster and address areas of poor compliance within the clinical service lines and build engagement with the NEW Devon CCG Joint Interface Formulary
* Actively seek ways to reduce drug expenditure and to work with medical and nursing staff to reduce drug wastage.
* Support the assessment and safe introduction of new treatments and services by horizon-scanning and flagging implications for drug expenditure and pharmacy services
* Attend and participate in Specialty and Divisional Governance meetings

**Development of Clinical Pharmacy Services**

* To work closely with other health care professionals across the Trust and wider health community to develop policies and procedures to optimise the use of medicines, specialising in those relating to Respiratory Medicine.
* Write and implement departmental policies and procedures as requested by the Clinical Pharmacy Manager
* Work closely with the Clinical Pharmacy Manager to support the planning, provision and development of clinical pharmacy services across the Trust.

**Education and Training**

* To undertake to keep up-to-date with developments in Pharmacy in order to maintain a high level of professional knowledge and competence.
* Attend relevant study days and courses to support own professional and personal development
* Maintain a record of Continual Professional Development in order to maintain professional registration with the General Pharmaceutical Council
* Co-ordinate and deliver training to clinical pharmacy team, pre-registration pharmacy graduates, student pharmacy technicians, pharmacy undergraduates and other pharmacy professionals within specialist area.
* Provide mentoring and supervision for pharmacists working at ward levels and those undertaking training and development, e.g. diploma, prescriber training.
* Contribute to the training of doctors, nurses and other healthcare professionals, including students and trainees

**Miscellaneous and other duties**

* Provide ad-hoc support to on-call pharmacists for out-of-hours enquiries related to specialist area
* In order to deliver a high standard of care to patients the Pharmacy service operates 7 days a week and staff are therefore required to work some weekends as part of their contracted hours and to participate in the bank holiday rota
* To participate in other duties appropriate to grade at the request of the relevant manager

**Other responsibilities**

* To participate in the annual appraisal scheme and undertake appraisal of pharmacy team members as requested by the Clinical Pharmacy Manager
* To undertake any training required in order to maintain competency including mandatory training, e.g. Manual Handling
* To contribute to and work within a safe working environment

As an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust’s disciplinary policy) up to and including dismissal.

The post holder is expected to comply with Trust Infection Control Policies and conduct him/her at all times in such a manner as to minimise the risk of healthcare associated infection.

This post has been identified as involving access to vulnerable adults and/or children and in line with Trust policy successful applicants will be required to undertake a Disclosure & Barring Service Disclosure Check

**THE TRUST – Vision and Values**

Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. Our Trust values are:

Compassion

Integrity

Inclusion

Empowerment

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff’s commitment to meeting the needs of our patients.

We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing.

We are committed to recruiting and supporting a diverse workforce and welcome applications from all sections of the community, regardless of age, disability, gender, race, religion, sexual orientation, maternity/pregnancy, marriage/civil partnership or transgender status. We expect all staff to behave in a way which recognises and respects this diversity, in line with the appropriate standards.

### **GENERAL**

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.

The RDUH is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit:

* call 01884 836 024
* email [stopsmoking.devonpct@nhs.net](mailto:stopsmoking.devonpct@nhs.net).

**POST ATTRIBUTES**

**POST : Interim Specialist Pharmacist – Cystic Fibrosis & Respiratory Medicine**

**BAND: 8a**

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| **REQUIREMENTS** | **At Recruitment** | **At 2nd KSF Gateway** |
| **QUALIFICATIONS & TRAINING :**  Degree in Pharmacy  Registration with General Pharmaceutical Council  Post-graduate clinical qualification  Minimum 5 years post-registration experience  Independent prescriber qualification (or willingness to work towards)  Evidence of Continuing Professional Development | E  E  E  E  D  E | E  E  E  E  E  E |
| **KNOWLEDGE/SKILLS:**  Awareness of commissioning frameworks & influence on clinical services  Excellent current knowledge of best clinical practice  Effective written and oral communication skills  Excellent interpersonal skills  Influencing/negotiation skills  Understanding of hospital pharmacy systems  IT skills including experienced user of MS Office & databases  Critical appraisal of clinical evidence  Mentoring skills | D  E  E  E  D  E  E  E  E | E  E  E  E  E  E  E  E  E |
| **EXPERIENCE:**  Clinical experience across a range of specialities  Strong track record of medicines management within Cystic Fibrosis & Respiratory Medicine  Experience of working with MDTs and committees  Clinical audit  Clinical guideline development  Service development  Interpretation of drug expenditure reports & horizon scanning | E  D  E  D  D  D  D | E  E  E  E  E  E  E |
| **PERSONAL REQUIREMENTS:**  Able to plan & organise own ward work and that of others  Deliver to tight deadline & work effectively under pressure, prioritising effectively  Methodical & analytical  Flexible  Creative thinker & able to problem solve  Good team-worker  Able to deal with complaints from service users and health care staff | E  E  E  E  E | E  E  E  E  E |

\* **E**ssential/**D**esirable

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| **Hazards within the role, used by Occupational Health for risk assessment** | | | | | |
| Laboratory Specimens Proteinacious Dusts |  | Clinical contact with patients |  | Performing Exposure Prone Invasive Procedures |  |
| Blood / Body Fluids |  | Dusty environment |  | VDU Use | √ |
| Radiation |  | Challenging Behaviour |  | Manual Handling | √ |
| Solvents |  | Driving |  | Noise |  |
| Respiratory Sensitisers |  | Food Handling |  | Working in isolation |  |
| Handling Cytotoxic Drugs | √ |  |  |  |  |