

**JOB DESCRIPTION**

1. **JOB DETAILS**

**Job Title: Practice Education Facilitator, General Theatre**

**Band: Band 6**

**Reports to: Educational Lead**

**Department / Directorate: Surgical Services Division**

1. **JOB PURPOSE**

To deliver Theatre specific training, assessment and support for Registered Nurses, Operating Department Practitioners, Senior Theatre Assistant and Theatre Assistant in order to maintain a skilled and competent workforce. To support the Students Nurses, Student Operating Department Practitioners, Medical Students, work experience and any other Learners in this environment.

To liaise with the Educational Lead and the Learning and Development Service to support the assessment and education of Registered Nurses, Operating Department Practitioners, Senior Theatre Assistants and Theatre Assistants within the Theatre Department.

To devise, plan & deliver training programmes as required to support Registered Nurses, Operating Department Practitioners, Senior Theatre Assistants and Theatre Assistants during their transition to Theatre’s. This will include their induction, Preceptorship and on-going development needs.

To actively participate in the teaching, delivery and assessment of skills assessments/in-house competencies /university-accredited modules.

1. **DIMENSIONS/ KEY WORKING RELATIONS**

This role reports to the Educational Lead. Key working relationships include the Theatre Matrons, Theatre Band Six’s and linking with the established Recovery and ICU practice educator teams.

1. **ORGANISATIONAL CHART:**

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| Assistant Director of Nursing |

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| Senior Matron |

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| Cluster Manager |

Educational Lead

Recovery / ITU Practice Education Team

Post holder

Theatre Band 6 team tttteamteam

Band 5 Practitioners

Band 3 Senior Theatre Assistants

Assistants

Band 2 Theatre Assistants

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1. **PRINCIPAL DUTIES AND RESPONSIBILITIES**

Support all Theatre staff in Theatre clinical practice. This will include those new to the clinical area and more experienced staff.

Undertake all relevant assessments in the clinical environment.

Work as a role model in the clinical environment.

Provide effective training for Theatre staff, including mandatory training. To act as a resource for matters relating to Operating Practice and competence-based programmes.

Act as Mentor and Assessor in practice for University programme candidates and other students.

To deliver ad-hoc classroom based teaching sessions for all students and Staff.

Assist in the development of assessment frameworks and competencies as required.

Communicate effectively with the Matron’s and the Band 6 team and support them in managing the Theatre staff as required.

Support the provision of structured support programs for Theatre staff with performance management in conjunction with the Matron’s and Theatre Sisters/ Team Leaders.

Contribute to the delivery of Essential Learning as required.

Maintain effective relationships with the Educational Lead Theatre Matrons, Band 6 team and the Learning and Development Team.

Maintain staff training and assessment records and produce written and oral summaries of their progress as required.

Maintain competence via awareness of current clinical, education and research issues.

Organise own work pattern to respond to the needs of users of the service.

Support the Theatre team in the management of their portfolios.

Support the Matron’s in performance reviews and agreed personal development activities.

Assist in the development of training materials to an agreed standard.

To support the delivery of a range of effective training provision and assessments in response to clinical need.

Work with the Matron’s and band 6 team to ensure successful completion of Preceptorship, Recovery orientation and performance objectives.

Quality Assurance:-

• Engage in evaluation and quality assurance activities as required.

• Assist in audit activities as required.

1. **OTHER RESPONSIBILITIES**

To work clinically as required.

This role will be divided between clinical based teaching performing face to face tuition and support in individual Theatres and non-clinical time for Education and documentation of teaching. You will be required to work one day a week clinical as part of the numbers to support the department and maintain own clinical competencies in all specialities.

To undertake any training required in order to maintain and develop competencies.

To contribute to and work within a safe working environment.

As an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust’s disciplinary policy) up to and including dismissal.

The post holder is expected to comply with Trust Infection Control Policies and conduct him/her at all times in such a manner as to minimise the risk of healthcare associated infection.

This post has been identified as involving access to vulnerable adults and/or children and in line with Trust policy successful applicants will be required to undertake a Disclosure & Barring Service Disclosure Check.

**THE TRUST – Vision and Values**

Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. Our Trust values are:

Honesty, Openness & Integrity

Fairness,

Inclusion & Collaboration

Respect & Dignity

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff’s commitment to meeting the needs of our patients.

We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing.

We are committed to recruiting and supporting a diverse workforce and welcome applications from all sections of the community, regardless of age, disability, gender, race, religion, sexual orientation, maternity/pregnancy, marriage/civil partnership or transgender status. We expect all staff to behave in a way which recognises and respects this diversity, in line with the appropriate standards.

**GENERAL**

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you. The RD&E is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit call: 01392 207462.