

BETTER TOGETHER



Royal Devon  
University Healthcare  
NHS Foundation Trust



# Consultant Information Pack

Locum Consultant Ophthalmologist with  
specialist interest in medical retina.

## JOB TITLE

Locum Consultant Ophthalmologist

## DATE OF VACANCY

Immediate

## BASE

North Devon District Hospital  
1 Locum Consultant Ophthalmologist

# A Warm Welcome

Hi, I'm Adrian Harris, Chief Medical Officer at the Royal Devon University Healthcare NHS Foundation Trust. Thank you for the interest you have shown in working with us at what is an exciting time for our organisation. We are one of the largest healthcare Trusts in the country and we have ambitions to be a clinically-led, digitally-enabled teaching organisation.

Our Trust is a special place to work. We foster creativity, innovation and a personal approach to high-quality patient care. We are proud of our **Ophthalmology** department, which is nationally recognised for its multidisciplinary specialist clinical care and research activity. We are committed to further developing this successful and cohesive team and want to bring the very best clinicians to Devon.

Good luck with your application and I look forward to meeting you soon.



Prof Adrian Harris

*We welcome enquiries for further information and strongly encourage informal visits either in person or virtually so that you can get a feel for what it's like to work with us. A list of contacts is detailed in the final section of this pack.*



## Application and Advisory Appointments Committee

The posts are offered on a whole-time basis (10PA) but suitably-qualified applicants who wish to work part-time will be considered. We are committed to flexible working arrangements, including job sharing, and we will discuss these arrangements with any shortlisted candidates.

We welcome applications from established consultants and senior trainees who will be within six months of completion of specialist training at the time of the Advisory Appointments Committee.

Applicants must have completed specialist training in this role and have entered on the GMC Specialist Register prior to taking up the appointment.

**“We are committed to flexible working arrangements, including job sharing.”**





## Introduction

The Royal Devon University Healthcare NHS Foundation Trust is seeking to appoint a Locum Consultant to join the department of Ophthalmology for its Northern services, based at North Devon District Hospital (NDDH) Barnstaple with a specialist interest in Medical Retina.

This role forms part of a wider integrated department that includes our Northern services based in Barnstaple, and delivers elective theatre sessions at the Centre of Excellence for Eyes (CEE) NHS Nightingale hospital in Exeter, which jointly provide treatment for patients living across Northern, Eastern and Mid Devon.

Our Ophthalmology department is friendly, successful and ambitious. The Royal Devon is a Trust which encourages and supports innovation, diversity, digital development and research.

**“Our Trust is frequently voted as the top acute and community trust in the country for staff satisfaction”**

# Highlights of the Role

**Research and innovation.** We recognise that Research active departments deliver better clinical outcomes for patients. We have a large programme of investigator-led and commercial research studies which have been internationally recognised for their programme of multi-site, award-winning research. Research interests are strongly encouraged and supported. We have a multimillion-pound research facility, dedicated research staff and collaborative links with researchers from across the University of Exeter. Funded time for the development of research proposals is available for interested consultants. ]

**Service development.** The Royal Devon's core services support a population of more than 615,000 people across more than 2,000 square miles across Devon. The scale of operation brings opportunities to establish and develop innovative new services to better meet the needs of our patients such as harnessing technology to deliver remote patient consultations and disease monitoring.

**Teaching.** The Royal Devon enjoys close ties with the University of Exeter Medical School. We offer funded time for teaching of medical students and junior doctors. We are planning a regular programme of evening educational meetings, which will bring the Eastern and Northern teams together providing opportunities for your CPD.

**Career progression.** The size and structure of our team create opportunities for rapid progression to areas of increased responsibility.

**On-call rotas.** [ The postholder will participate in the cross-site interventional on-call rota currently at a 1 in 6 frequency. ]

**Electronic patient record.** We went live with the EPIC electronic patient record system across our Eastern services in 2020 and our Northern services in 2022. We are optimising the way we use the system, but we are already seeing huge benefits for our patients. EPIC is transforming the way we deliver care across our Trust, allowing teams to share the caseload across Devon and provide care to patients remotely.

**Location and relocation.** We are fortunate to be based in the beautiful South West of England, with the cultural city of Exeter, the rolling moors of Exmoor and Dartmoor, and a multitude of stunning beaches on our doorsteps. We have low rates of crime and excellent education - schools and further education colleges are good or outstanding, and Exeter boasts a top Russell group university. We can offer you accommodation to support a visit and a relocation package should you choose to come to Devon.

A more comprehensive explanation of all of these elements can be found within this job pack, but if you have any questions then please do get in touch or arrange a visit to come and see us. Contact details are at the back of this pack.



# About Royal Devon University Healthcare NHS Foundation Trust

Our core services support a population of over 615,000 people and cover more than 2,000 square miles across Devon. This makes us one of the largest providers of integrated health care in the UK, and the biggest employer in Devon, with more than 15,000 staff.

We have two acute hospitals, 20 community locations, outpatient clinics and community teams who care for people within their own homes. We also provide primary care and a range of specialist services which extends our reach throughout the South West Peninsula as far as Cornwall and the Isles of Scilly.

As a newly formed Foundation Trust in April 2022, We are embracing change, innovation and technology in our ambitions to be a digitally-enabled, clinically-led teaching organisation. We are developing new ways of working and investing in new infrastructure, equipment and facilities. There has never been a better time to join us.

The Royal Devon is committed to supporting the personal and professional development of our consultant staff and in turn improving the care offered to our patients. This might include developing or introducing innovative care models and bringing these to rural patients, teaching the doctors of tomorrow or undertaking award-winning clinical research. Examples include our specialist nurses, who were recognised in the British Journal of Nursing Awards for their innovations during the COVID pandemic, our inflammatory bowel disease research team who were recognised with the national team award for their contribution to the NIHR portfolio, and our recent launch of a world-first national genetic testing service from our labs, which can rapidly test DNA samples of babies and children, so we can provide life-saving treatment.

You'll find more information about the role and the Trust in this pack. Further information is also available on our website [www.royaldevon.nhs.uk](http://www.royaldevon.nhs.uk).





## About the Trust and Service Structure

The Royal Devon's Board of Directors is chaired by Dame Shan Morgan and is comprised of both executive and non-executive directors. The executive directors manage the day to day operational and financial performance of the Trust.

These consist of the chief executive officer (Sam Higginson), deputy chief executive officer (Chris Tidman), chief medical officer (Adrian Harris), chief nursing officer (Carolyn Mills), chief operating officer (John Palmer), chief finance officer (Angela Hibbard), and chief people officer (Hannah Foster).

Our Ophthalmology services are based at the Royal Devon and Exeter Hospital (Wonford) (RD&E) and North Devon District Hospital (NDDH), and sit within the Surgical division. |

The medical directors are Ms Cheryl Baldwick and Dr Gareth Moncaster (Northern services including NDDH) and Dr Karen Davies including RD&E). All permanent medical staff are members of the Medical Staff Committee which has an elected Chairman who represents the group at the Trust Management Committee.

**More information about our structure and services can be found on the Trust website at [www.royaldevon.nhs.uk](http://www.royaldevon.nhs.uk)**

## The Ophthalmology Department

[Consultants deliver face to face care predominantly at their base site and will provide telephone or video consultations for patients across the entire Trust catchment.

There are currently seven consultants, with special interests including paediatric ophthalmology, ocular motility, medical retina & uveitis, diabetic retinopathy, glaucoma, oculoplastic and vitreoretinal. The department also has two experienced associate specialists, several specialty doctors, GPs with a special interest and specialty trainees from the regional training programme. The unit is well-regarded within the region for training of ST3-level ophthalmology trainees and supporting SAS doctors.

We are looking to appoint a consultant who wishes to retain a broad-based portfolio, which could complement our department. There are current requirements for support in the provision of medical retina, diabetic or uveitis services. The successful applicant will provide comprehensive ophthalmology services for patients access North Devon. Nonoperating consultants will be considered on equal merit.

The Trust has a great track-record for developing all members of the team and you will be supported by a skilled team of nurses and allied health professionals, including orthoptists, optometrists, specialist nurses, HCAs, imagers. There is excellent administrative support.

The post is predominantly based at North Devon District Hospital, with some clinical sessions provided at peripheral sites within the Trust, including Bideford Hospital and South Molton Hospital, with further sessions being allocated at CEE Nightingale.

### Consultant Medical Staff

Ms Morag Ashdown (Lead Clinician, General Ophthalmologist and Oculoplastic Surgeon)

Mr Muhammad Razzaq (General Ophthalmologist & Regional SAS Tutor)

Mr Caspar Gibbon (Paediatric Ophthalmology and ocular motility)

Mr Achim Nestel (MR & Uveitis Lead)

Mr Karl Whittaker (Glaucoma and Oculoplastic & lacrimal surgery)

Mr Conor Ramsden (VR & MR)

### Medical Staff

The consultants are supported by:

Dr Antony Socrates – Associate Specialist

Dr Malgorzata Woronkowicz – Specialty Doctor

Dr Waleed Badr – Specialty Doctor

Dr Swati Kiran – Specialty Doctor

Dr Deepun Gosrani - GPwsi

Dr Angus Jefferies - GPwsi

ST3 - Specialty Registrar from the Health Education South West ophthalmology rotation



## Specialist Nurses & Allied Health Professionals

There is a very experienced team of nurses and AHPs.

Five optometrists and a team of skilled imagers

Seven orthoptists and a team of skilled assistants

Ophthalmic nurse specialists with a team of ophthalmic trained nurses and HCAs

RNIB eye care liaison officer (ECLO)

Ophthalmology failsafe officers and in-house administrative team

The Department also maintains strong links with other units in the South West, referring for the sub-specialty expertise of neighbouring colleagues as necessary.

## Departmental management

Day to day managerial and operational links are with the Lead Clinician, Ms Morag Ashdown, and the Operations Manager, Rachael Weathers.

## Administration and Secretarial Support

You will undertake administrative work associated with your clinical and other professional work. Adequate time and facilities for clinical administration, including appropriate office space, secretarial support and access to a personal computer, software and internet access, will be available.

## Workload

Ophthalmology has the highest referral volume in the Trust, with a total of approximately 7,500 new patient referrals each year across all disciplines. We operate on approximately 2,000 patients per year.

## Outpatient facilities

There is a dedicated ophthalmology outpatient department separated into two main areas, the Eye Clinic and the Exmoor Unit.

The Eye Clinic incorporates optometry and orthoptics with eleven consulting rooms, two vision testing lanes, three visual fields rooms and an imaging suite.

The Exmoor Unit has seven consulting rooms, two imaging rooms including OCTA, vision testing room, two laser rooms and an FFA/Optos Suite.

We also have a large treatment room where intravitreal injections are performed and we are currently exploring using the space for oculoplastic work and other minor procedures under LA.

## Day Surgery

All ophthalmic day surgery patients are accommodated in the dedicated Vanguard Unit which is linked to the main hospital site.

There is a comprehensive pre-operative assessment service.

## Inpatient facilities

Adult inpatients for ophthalmic surgery and medical ophthalmic problems are accommodated on the main surgical wards.

Paediatric inpatients are accommodated on Caroline Thorpe paediatric ward.

## Equipment

The department is well equipped with diagnostic and therapeutic devices, including:

532nm Retinal laser, Pascal 577 retinal laser, YAG laser, cyclodiode laser, and SLT laser machines,

Optos

Humphrey visual field analysers

OCTA

Medisoft Electronic Records/EPIC

Four anterior and posterior OCTs

IOLMaster 700

Digital fundus camera and fluorescein angiogram facility

Networked imaging database

Digital A+B Ultrasound scanner

Eye Si Cataract training simulator

Pentacam corneal analysis



## Supporting Professional Activities

You will participate in a variety of professional activities (SPA) to support your personal clinical practice and the overall work of the department and Trust. All consultants receive 1.5 SPA sessions for generic non-clinical work. This includes, but is not limited to:

- Appraisals, job planning and revalidation
- Personal and professional development, including service development
- Professional administration, including related correspondence
- Clinical supervision of junior staff and other educational activities
- Governance and quality improvement activities
- Departmental, divisional and other clinical or managerial meetings

An additional SPA may be available for:

- Service development
- Clinical management
- Research
- Additional teaching and training activities, including educational supervision
- Additional governance activities such as acting as an appraiser or mentor
- National audit programme projects

Further details are published in the job planning policy.

## Continuing Professional Development

The Trust supports the requirements for continuing professional development (CPD) as laid down by the [Royal College of Ophthalmologists] and is committed to providing time and financial support for these activities.

## Revalidation

The Trust has the required arrangements in place, as laid down by the [Royal College of Ophthalmologists], to ensure that all doctors have an annual appraisal with a trained appraiser, and supports doctors going through the revalidation process.

## Research

[The Research, Innovation, Learning and Development (RILD) building on the RD&E Wonford site is a £27.5m development which consists of the Wellcome Wolfson Centre for Medical Research, the National Institute for Health Research (NIHR), Exeter Clinical Research Facility and a new Post Graduate Education Centre. The RILD is now home to a number of the Medical School's laboratory-based research teams, comprising both clinical research areas and class two and three medical research laboratories, complete with offices, meeting rooms and write-up areas.

Active assistance in the planning and design of research projects is available from the Research and Development Support Unit based on the RD&E Wonford hospital site. The Trust has an active academic strategy to facilitate research, development and teaching.

Candidates who wish to pursue a research interest alongside their clinical work will be strongly encouraged by the department and are eligible for support from the University of Exeter Medical School.

## University of Exeter Medical School

The University of Exeter is high-ranking in both UK and global standings and is a member of the Russell Group



of leading research-based institutions. It has ambitious plans for the future and has invested heavily in its facilities in recent years.

The Medical School's cutting-edge research is driven by important clinical questions. It focuses on translational and applied research in areas of greatest health burden and greatest opportunity for scientific advance, principally: diabetes, cardiovascular risk and ageing; neurological disorders and mental health; environment and human health; and health services research. It spans basic through clinical science to clinical trials and health policy.

UEMS delivers two highly-regarded and innovative undergraduate degrees: the BSc in Medical Sciences and Bachelor of Medicine, Bachelor of Surgery (BMBS). In addition, the Medical School offers a range of postgraduate programmes and courses. The curriculum reflects today's evolving models of care and patient experience in acute, primary and community care settings.

Building on the excellent educational reputation of the Peninsula College of Medicine and Dentistry and using problem-based learning in small groups, the BMBS programme reflects the belief that doctors need to adopt a socially accountable approach to their work and to understand the human and societal impact of

disease as well as the community-wide context of contemporary healthcare provision.

UEMS graduates will be both capable and confident, whether they are clinicians, managers, educators or researchers and will be committed to life-long scholarship. Years one and two of the BMBS programme are based at the St Luke's Campus in Exeter and lay the scientific foundations for the future years of the course. There is clinical contact from year one and students begin acquisition of a range of transferable skills, learning science within a clinical context.

UEMS students spend years three and four of their programme at the Royal Devon and Exeter (Wonford) Hospital and North Devon District Hospital, as well as at the Royal Cornwall Hospital in Truro and in their surrounding general practices and community health environments.

The consultants in the Ophthalmology Department are all involved in teaching students. There may be additional opportunities for the post holders to become involved with the UEMS by taking on additional specific teaching roles or offering special study units.



## Outline Job Plan

### Clinical commitments

Clinical activity includes outpatient clinics, theatre sessions and on-call duties. We are looking to appoint a consultant who wishes to retain a broad-based portfolio but with subspecialty interests in medical retina, diabetics and uveitis. The successful applicant will provide comprehensive ophthalmology services for patients across North Devon with a specific focus on medical and surgical care of retinal disease.

### Outpatients

There are regular outpatient clinics at North Devon District Hospital and peripheral clinics may also be scheduled at either Bideford Hospital, South Molton Hospital and the Nightingale, Exeter. All clinics are fully supported by the team of skilled nurses, HCAs and imagers.

In addition, you can get involved in running virtual clinics, with review of images and medical records in the ophthalmology office using EPIC, Imagenet 6 and Harmony.

We have recently added an Optos and OCTA to our already well-equipped range of diagnostic technology.

### Operating lists

There will be two job planned theatre sessions per week at NDDH or CEE Nightingale, assisted by a specialty doctor or ST2 or ST3 trainee.

### On-call duties

The on-call is shared between 6 consultants, through a weekly out of hours rota, with a prospective 1 in 6 cover.

There is nurse-led triage of emergency referrals and emergency clinics are run every weekday morning and afternoon by specialty doctors, supported by optometrists and senior nurses with access to consultant advice as necessary.

Out of hours, the department operates a two-tier on-call system, with a specialty doctor or specialty trainee as 1st on call and the consultant as 2nd on call if more senior advice or surgical intervention is needed.

### Clinical administration

You will undertake administrative work associated with your clinical and other professional work. Adequate time and facilities for clinical administration, including appropriate office space, secretarial support and access to a personal computer, software and internet access, will be available.

Clinic letters are dictated on a digital dictation system, with the expectation that 95% of letters are approved and sent to the GP and patient within 72 hours.

The department has also been a national pioneer for eRostering and clinical activity is managed on the web-based software suite, HealthRoster, provided by Allocate. Viewing your rota, requesting leave and submitting expenses can all be done from wherever you are; on a laptop, PC or mobile app.

A provisional outline job plan based on 10 PAs is included but is subject to modification.

The individual job plan and detailed timetable will be discussed with the successful candidate. Special interests will be accommodated where they are compatible with service requirements.

It is expected that the initial job plan will be agreed within three months of the start date and will be reviewed annually or earlier, if necessary.

provisional outline job plan is included but is subject to modification. The individual job plan and detailed timetable will be discussed with the successful candidate. Special interests will be accommodated where they are compatible with service requirements.

It is expected that the initial job plan will be agreed within three months of the start date and will be reviewed annually or earlier, if necessary.

Currently, the on-call commitment attracts a 5% salary supplement.

The Trust uses the Allocate eJob Plan system to support its job planning process.

\*We may offer more non-generic SPA activities up to total of 2.5 PA made up of generic and non-generic), which would be pro-rata for part time candidates.

<b>DCC</b>	<b>PAS</b>
Outpatient clinics / theatre	6.0
CCR/MDT/Teaching	0.5
DCC Administration / electronic triage	1.5
<b>SPA</b>	
Generic SPA*	2.0
<b>Total</b>	<b>10.00</b>



## Provisional Timetable

[An example of a representative timetable is given below. This will vary with subspecialist interests, requirement to deliver sessions in Exeter, and medical school commitments. The timetable will be agreed with the successful applicant upon appointment]

Monday	AM	Diabetic Clinic/Laser Clinic Alternate 1:2
	PM	SPA
Tuesday	AM	MR clinic
	PM	MR clinic
Wednesday	AM	Uveitis clinic
	PM	SPA
Thursday	AM	Theatre
	PM	Theatre
Friday	AM	Admin
	PM	CCR/Teaching

# Person Specification

Applicants must demonstrate on the application form that they fulfil all essential criteria to be considered for shortlisting. Appointment is subject to pre-employment checks, including occupational health, DBS checks and a minimum of three satisfactory references, including one from your current Responsible Officer.

Requirement	Essential Attributes	Desirable Attributes
<b>Qualifications and Training</b>		
Professional qualifications	Primary Medical Qualification (MBBS or equivalent).	An appropriate higher degree or qualification (MD, PhD or equivalent).  Qualification in Teaching and Learning.
Professional training and memberships	Full GMC registration and license to practice.  Entry on Specialist Register for Ophthalmology via: <ul style="list-style-type: none"> <li>• CCT (proposed CCT date must be within 6 months of interview date)</li> <li>• CESR</li> <li>• European Community Rights</li> </ul> Membership of Royal College of physicians or equivalent qualification.	
<b>Clinical Experience</b>		
Employment	Evidence of completion of a comprehensive broad-based training Ophthalmology training programme at specialty registrar level (or equivalent).  or  Clear demonstration of equivalent experience, with a minimum of six years at a level comparable with or senior to specialty registrar.  Evidence of training in Ophthalmology  Career progression consistent with personal circumstances.	
Clinical knowledge and skills	Demonstrates ability to fulfil comprehensive ophthalmology duties at a consultant level. Able to take full and independent responsibility for clinical care of patients and provide an expert clinical opinion on a range of problems.  Demonstrates a clear, logical approach to clinical problems and an appropriate level of clinical knowledge.  Able to prioritise clinical need.  Caring approach to patients.	Clinical knowledge and skills

Requirement	Essential Attributes	Desirable Attributes
<b>Non-clinical skills</b>		
Teaching	Evidence of previous teaching and training experience. Willingness and ability to contribute to departmental and Trust teaching programmes.	Defined educational roles or qualifications. Evidence of teaching of undergraduates, junior doctors and multi-professional groups.
Management of change and quality improvement	Demonstrates clear understanding of quality improvement and clinical governance within the NHS. Demonstrates willingness to implement evidence-based practice. Evidence of effective personal contributions to clinical audit, governance, and risk reduction.	Evidence of innovative development and implementation of guidance. Evidence of involving patients in practice development.
Innovation, research, publications and presentations	Understanding of the principles of scientific method and interpretation of medical literature. Demonstrates a critical and enquiring approach to knowledge acquisition. Demonstrates understanding of the research governance framework.	Recent evidence of relevant research, presentations or publications.
Management and leadership experience	Demonstrates familiarity with and understanding of NHS structures, management and current political issues, including an awareness of national strategic plan and constraints. Demonstrates willingness to lead clinical teams and develop an effective specialist clinical service.	Experience of formal leadership roles or training.
Communication and personal skills	Good spoken and written English language skills. Communicates effectively with patients, relatives, colleagues, GPs, nurses, allied health professionals and outside agencies. Evidence of ability to work with multi-professional teams and to establish good professional relationships.	Evidence of patient and colleague feedback. Excellent presentation skills, engages audience.
<b>Other requirements</b>		
Motivation and management of personal practice	Punctual and reliable. Good personal organizational and prioritization skills, achieve deadlines. Takes responsibility for personal practice and is able to cope well with stressful situations. Commitment to continuing medical education and professional development. Flexible and adaptable attitude.	Demonstrates initiative in personal practice. Willingness to undertake additional professional responsibilities at local level.
Commitment to post	Demonstrates enthusiasm for Devon as a place to live and work.	



## Main Conditions of Service

Appointment is to the NHS Consultant Contract (2003) under the current Terms and Conditions of Service for Hospital Medical and Dental Staff (England and Wales) and the Conditions of Service determined by the General Whitley Council for the Health Services (Great Britain). These are nationally agreed and may be amended or modified from time to time by either national agreement or local negotiation with the BMA local negotiating committee.

The employer is the Royal Devon University Healthcare NHS Foundation Trust. The appointee will be professionally accountable to the medical director and managerially accountable to the chief executive officer.

The postholder is required to have full registration with a licence to practice with the General Medical Council and to ensure that such registration is maintained for the duration of the appointment.

## Salary Scale

This is as described in the Medical and Dental Terms and Conditions, in line with the Consultant Contract (2003). [The current full-time salary scale ranges from £105,504 - £139,882. Should the on-call option be taken up, the on-call supplement is category A and attracts a supplement of 5% of basic salary.]

## Leave

Annual leave entitlement is as described in Schedule 18 of the Terms and Conditions of Service: Consultant (England) 2003. Further details are available in the Senior Medical Staff Leave Policy.

Locum cover for leave will not normally be provided. It is expected that consultants within the department will coordinate leave to ensure that an appropriate level of service (emergency, urgent and routine) is maintained.

## Domicile

Consultants are expected to reside within a reasonable distance of the main acute hospital to which they are affiliated, normally within 10 miles or 30 minutes. Exceptions must be agreed with the medical director or chief executive. **A relocation package will be considered if relocation is necessary to meet these requirements.**

### Duty to be contactable.

Subject to the provisions in Schedule 8, consultants must ensure that there are clear and effective arrangements so that the employing organisation can contact a post holder immediately at any time during a period when a post holder is on-call.

## Indemnity

The post-holder is not contractually obliged to subscribe to a professional defence organisation but should ensure that they have adequate defence cover for non-NHS work.

## Mentoring

New consultants will have access to mentoring and are encouraged to take advantage of this facility. This will be arranged following discussion and mutual agreement between the individual and the medical director.

## Professional Performance

The Trust expects all doctors to work within the guidelines of the GMC Guide to Good Medical Practice. You will work with clinical and managerial colleagues to deliver high quality clinical care, within the management structure of the Trust and are expected to follow Trust policies and procedures, both statutory and local, including participation in the WHO surgical checklist.

You will be expected to take part in personal clinical audit, training, quality assessment and other professional activities, including continuing medical education, annual appraisal, job planning and revalidation. It is expected that you will participate in multi-source feedback from both colleagues and patients. You will undertake administrative work associated with management of your clinical and professional practice.

You will be responsible for leadership of junior doctors within the specialty as agreed in your job plan and will be accountable for the effective and efficient use of any resources under your control.

You will also participate in activities that contribute to the performance of the department and the Trust as a whole, including clinical and academic meetings, service development and educational activities. Service developments that require additional resources must have prior agreement from the Trust.

## Reporting Concerns

The Trust is committed to providing safe and effective care for patients. There is an agreed procedure that enables staff to report “quickly and confidentially, concerns about the conduct, performance or health of medical colleagues”, as recommended by the chief medical officer (December 1996).

All medical staff practising in the Trust must ensure that they are familiar with the procedure and apply it if necessary.

## Serious Untoward Incidents

It is expected that you will report all risks, incidents and near misses in accordance with the Trust governance structure. You will be required, on occasion, to lead or assist with investigation of incidents and implementation of risk-reducing measures to safeguard patients, visitors and staff. You must comply with the Duty of Candour legislation.

## Research and Audit

Audit is supported by the clinical audit and effectiveness department and we encourage all levels of staff to undertake quality improvement projects. Research within the Trust is managed in accordance with the requirements of the Research Governance Framework. You must observe all reporting requirement systems and duties of action put in place by the Trust to deliver research governance.

## Safeguarding Children and Vulnerable Adults

The Trust is committed to safeguarding children and vulnerable adults and you will be required to act at all times to protect patients. The appointees may have substantial access to children under the provisions of Joint Circular No HC (88) 9 HOC 8.88 WHC (88) 10. Please be advised that, in the event that your appointment is recommended, you will be asked to complete a form disclosing any convictions, bind-over orders or cautions and to give permission in writing for a DBS check to be carried out. Refusal to do so could prevent further consideration of the application.

## Rehabilitation of Offenders

Attention is drawn to the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986, which allow convictions that are spent to be disclosed for this purpose by the police and to be taken into account in deciding whether to engage an applicant.

This post is not protected by the Rehabilitation of Offenders Act, 1974. You must disclose all information about all convictions (if any) in a court of law, no matter when they occurred. This information will be treated in the strictest confidence.

## Health and Safety

Employees are required to take reasonable care to avoid injury or accident while carrying out their duties, in compliance with the Health and Safety at Work Act 1974, various statutory regulations, Trust and departmental guidelines, policies and procedures. This will be supported by provision of appropriate training and specialist advice.

## Infection Prevention and Control

The Trust is committed to reducing hospital-acquired infections. All staff are expected to ensure that infection risks are minimised in line with national and Trust policies and best practice. They are supported in this by the infection prevention and control team.

## Our Approach to Inclusion and Diversity

Inclusion is fundamental to our approach to organisational development, culture, service improvement, and public and patient engagement.

It is one of our core values and we have an inclusion lead to provide strategic oversight to the inclusion agenda. Our inclusion steering group is chaired by our CEO, Sam Higginson, and reports its progress to the Board of Directors.

Our aim is to create a positive sense of belonging for everyone, regardless of their background or identity, and to value visible and invisible differences, so everybody is respected and valued, and everyone feels comfortable bringing their whole selves to work and able to reach their full potential.

We have staff inclusion champions who provide information to colleagues and promote inclusion opportunities. We also have a range of networks which colleagues can join, including:

- Disability network
- LGBTQ+ network
- Ethnic minority network

Once colleagues join us, we can share with them more information, including how to join any of these groups.







## Living in Devon

Devon offers a quality of life few other English counties can match. Where else will you find such a unique landscape that encompasses over 450 miles of dramatic coastline, rugged moorland and gently winding rivers?

Interspersed with vibrant market towns, chocolate-box villages and sleepy hamlets, it is easy to see why we are consistently voted as one of the top places to live in the country.

Devon's outdoor lifestyle is its biggest draw. This natural playground is unsurpassed with over a third of the county designated as Areas of Outstanding Natural Beauty. You'll have over 5,000 km of footpaths and 250km of off-road cycle paths to explore, not to mention endless opportunities to surf along the vast stretch of Atlantic coastline or paddleboard across tidal estuaries.

There are good transport links to the rest of Devon, including the M5 and regular trains to Exeter with its art galleries, museum and theatres. Your taste buds will find plenty to savour here too - Devon is rightly proud of the farmers and producers who make the South West one of the best regions in the UK to enjoy locally produced food and drink. Northern Devon also benefits from an excellent range of community, private schools and colleges for further education.

Whether you fancy surfing or fishing, cycling or climbing, fine dining or hearty pub fare, the county really does have it all.

**“Never let it be said, it’s all work and no play. Not here in Devon.”**

## Vibrant Cities and Friendly Market Towns

A thriving, forward-looking city, Exeter is home to the world-leading Met Office, boasts the UK's first leisure centre built to ultra-energy-efficient Passivhaus standard and has one of the top 20 universities in the country.

At the very heart of the city is Exeter Cathedral, an architectural gem surrounded by cobbled streets and beautiful old buildings, many of them shops and eateries. In the compact city centre, you can stroll alongside parts of the ancient Roman wall, visit the remains of Rougemont Castle or explore the depths of Exeter's historic Underground Passages. Exeter Phoenix Arts Centre and the Royal Albert Memorial Museum (RAMM), add to the cultural mix, plus you'll have performance venues such as the Northcott Theatre, the Barnfield Theatre and Corn Exchange close to the city centre.

The main shopping area provides a wide range of leading High Street brands alongside an eclectic mix of independent shops, many to be found in the narrow thoroughfares off Cathedral Close and the High Street. Nearby Fore Street is a haven for all things vintage and retro. Exeter also has a historic quayside, a great spot to sit and watch the world go by at one of the many cafes and restaurants with al fresco dining.

## Friendly Market Towns

You'll find an array of historic towns across North Devon and Torridge such as Okehampton, famed for its easy access to stunning Dartmoor. Heading towards North Devon, you'll also have delights such as the charming harbour town of Ilfracombe and the riverside port of Bideford.

More information about the area and help with relocating can be found at [www.royaldevon.nhs.uk/careers](http://www.royaldevon.nhs.uk/careers)



## Great for Families

Outstanding Ofsted-rated primary schools, high-ranking secondaries and proximity to two leading universities are some of the biggest draws to Devon, making this a desired destination for families. Whether you have young children or teenagers in tow, the sheer quality of education and extra-curricular activities available are guaranteed to impress.

## Living and travelling

Housing wise, housing stock is diverse, with everything from thatched moorland cottages to Georgian townhouses and contemporary builds. Time and distance are different here, too. Many residents in this – the fourth largest county in the UK – are happy to travel up to an hour or more for work. This means there's a great deal of choice when it comes to finding somewhere to live.

Transport links are also good. The county has more than 8,000 miles of road – the largest road network anywhere in the country, although (it has to be said) many are narrow Devon lanes.

From Exeter's main station, Exeter St David's, there are fast and frequent rail services to Bristol (one hour), London (around two hours to Paddington) and Birmingham (under three hours to Birmingham New Street). Exeter itself has an impressive rail network with no fewer than nine stations serving different parts of the city. There are a number of branch lines providing services to Mid and North Devon, Dartmoor and the Exe Estuary. Exeter International Airport provides flights to numerous destinations throughout the UK, Europe and even North America.

## Support with relocation

Our Medical Staffing Team will help you get settled, providing financial relocation support, help with somewhere to live, registration for children at one of the excellent local schools and support for partners seeking employment.

## Contacts

The Trust welcomes informal enquiries.

Contact names are detailed below:

### **Chief Executive Officer**

Sam Higginson

Email: penny.manley@nhs.net (PA to Chief Executive and Deputy Chief Executive)

### **Deputy Chief Executive Officer**

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### **Chief Medical Officer**

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### **Executive and Specialist Recruitment Lead**

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