



JOB DESCRIPTION

JOB DETAILS

Job Title:	Clinical Teaching Fellow (Education and Scholarship) in the Life Sciences Resource Centre
Grade:	Core Medical Trainee Equivalent (CT1-2)
Salary Scale:	£40,257
Hours:	Full time / part time. There is a commitment to the on call rota.
Department / Division:	Medicine
Duration of Post:	Fixed Term for 1 year
Annual Leave:	27 days per year (32 days after 5 years NHS Experience)
Study Leave	Up to 30 days per year, which includes allowance for the internal training programme (all leave would be expected to be split equally between the NHS and the University roles. Some leave would generally be expected to be taken during student holiday times when workload will be lighter.)
Reports to:	Academic Leads for the Life Science Resource Centre & Senior Clinical Tutor

JOB PURPOSE

This role has two elements, the management of medical patients in a busy teaching hospital, and the teaching, supervision and assessment of medical students across a range of educational domains. With regards to the latter you will work under the supervision of the academic leads for the Life Sciences Resource Centre to ensure the efficient and effective delivery of teaching programmes in accord with the College's education strategy. When working clinically you have a Clinical Supervisor who will support you throughout the post to help you deliver high quality care and gain the most from educational opportunities.

THE MEDICAL DIVISION & TRUST

Within the Medicine division and sub specialties, the approximate number of medical staff are as follows:

- Over 80 Consultants.
- 20 Specialist Registrars.
- 65 doctors on the equivalent grading of F2, ST1/ST2, CT1/CT2 and Trust Doctors.
- 16 F1 doctors.

The Clinical Teaching Fellows can expect to rotate through placements in some of the following medical specialties during their clinical posts:

- Cardiology.
- Respiratory.
- Gastroenterology.
- Renal.



Royal Devon University Healthcare

NHS Foundation Trust

- Diabetes and Endocrinology.
- Healthcare for Older People.
- Oncology.
- Neurology.
- Haematology.
- Acute Medicine.

The Trust Vision and Values

Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. More information can be found at:

<https://www.royaldevon.nhs.uk/about-us/better-together-our-strategy-mission-and-values/>

PRINCIPAL DUTIES AND RESPONSIBILITIES

These full-time Clinical Teaching Fellows posts offer a unique and exciting chance for you to combine an extensive teaching role at University of Exeter Medical School (UEMS) with a diverse range of clinical work on medical wards at the Royal Devon University Healthcare (RDUH) NHS Trust. It will be an invaluable post for those who enjoy and value teaching, and see their career developing in medical education and training.

The appointees will alternate their teaching and clinical commitments. The posts will be 50% teaching and 50% in a post relevant to Core Medical Training. There is a full time on-call commitment to the general medical rota throughout the year, but this should not interfere with your teaching commitments.

The Core Medical Role placements will be with 2-3 general medical teams over the year. We would aim to match you with specialties of interest within the limitations of necessary workforce planning. All trust doctors have a Clinical Supervisor and are given a portfolio and access to educational opportunities similar to training posts. You will gain valuable clinical experience caring for patients with a wide range of conditions, delivering high quality care and working as part of a dynamic multi-disciplinary team.

During your teaching sessions you will teach, demonstrate and assess across a range of life and biomedical sciences (e.g. anatomy, physiology, pathology, biochemistry and pharmacology). You will predominantly teach students in the early years of the course based in the Life Sciences Resource Centre (LSRC) on the beautiful St. Luke's campus at the University of Exeter. There will be time to develop curriculum and assessment materials and contribute to our programme of innovative teaching e.g. creation of high fidelity e-resources. The post holders will have the opportunity to deliver biomedical and clinical teaching together with clinical and communication skills.

The post holders will be encouraged to undertake education projects, attend and present at regional and national educational meetings. Candidates will have the opportunity to complete a Learning and Teaching in Higher Education Course which will enable them to become Associate Fellows of the Higher Education Academy.

Successful applicants will be employed by the RDUH but will be awarded honorary contracts with the University of Exeter. Office space will be provided on the University site.

MAIN DUTIES AND ACCOUNTABILITIES

This job description summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility.

Clinical Work

- With the support of more senior doctors, assess and manage patients assigned to your team.
- Review new referrals to the general medical take and present cases to the duty consultant.
- Provide emergency care to patients across the hospital including being part of the MET or Resuscitation team.
- Develop skills in common medical procedures, with the aim of performing these independently.
- Request specialist opinions and investigations as guided by your consultant and registrar.
- Ensure that patients' care is handed over to other teams as appropriate.
- Work seamlessly with the MDT caring for your patients.

Core Teaching

- Use appropriate teaching, learning support and assessment methods, to deliver student learning in the Life Sciences Resource Centre under the guidance and supervision of the LSRC academic leads.
- Identify areas where current provision is in need of revision or improvement and contribute to the planning, design and development of objectives and material.
- Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
- Set, mark and assess work and examinations and provide feedback to students.
- Be available to teach in other areas of the programme.

Initiative, problem-solving and decision-making

- Identify the need for developing the content or structure of teaching and assessment with colleagues and make proposals on how this should be achieved.
- Contribute to the improvement of teaching and assessment and quality control processes.
- Tackle issues affecting the quality of delivery within scope of own level of responsibility, referring more serious matters to others, as appropriate.
- Take part in a quality improvement project or audit aimed at developing and improving clinical services.

Planning and managing resources

- As a tutor, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
- Be involved in the development of student-facing educational resources and e-resources.
- Work with the Rota & Staffing Manager for Medicine Junior Doctors to ensure



adequate clinical care is available for medical patients.

CONDITIONS OF APPOINTMENT

The post is subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff as amended from time to time.

All appointment are subject to:-

- 1) Appropriate Registration and License to Practice with the General Medical Council
- 2) Satisfactory Medical Examination including documentary validated evidence of Hep B, Hep C and HIV
- 3) Satisfactory clearance with the Disclosure and Barring Service
- 4) References covering the last 3 years to date

GENERAL

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.

CONTACT DETAILS FOR FURTHER INFORMATION

Before applying, you may wish to discuss the post further by contacting the following people.

- The academic leads for Life Sciences Dr Joanna Tarr, J.Tarr@exeter.ac.uk email or Dr Steven Podd, steven.podd@nhs.net
- Further details can be sought from Dr Rob Taylor, BMBS Programme Director, email R.Taylor2@exeter.ac.uk

Further information about Acute Medicine at the RDUH can be found here [NHS Royal Devon | Acute medicine](#)



**Clinical Teaching Fellow (Education and Scholarship) I the Life Sciences Resource
Centre - Person Specification**

REQUIREMENTS	At Recruitment	At PDR
<u>QUALIFICATIONS / TRAINING</u>		
Has achieved BMBS or equivalent medical qualification	E	E
Full registration with the General Medical Council with licence to practise	E	E
Possess a depth and breadth of medical knowledge in order to teach and support learning		
Postgraduate Certificate in Clinical Education (or equivalent or higher)	D	D
<u>KNOWLEDGE / SKILLS</u>		
Sound knowledge of basic clinical sciences and the ability to apply knowledge to clinical practice	E	E
Able to prioritise clinical need and manage time effectively	E	E
Aware of own limitations and know when to consult senior colleagues	E	E
Understand the importance of working effectively in MDTs	E	E
Understands the need for and appreciates the role of audit and clinical governance in clinical practice	E	E
Understands the principles of patient confidentiality and data protection	E	E
Keeps professional knowledge and skills up to date	E	E
Understands the basic principles of audit	E	E
Sound competence using standard software applications	E	E
Evidence of excellent teaching identified by peer or senior review	D	E
Ability to develop learning materials and e-resources	D	E
<u>EXPERIENCE</u>		
Satisfactory completion of F1 year or equivalent, and satisfactory progress in F2 (or completion) – or equivalent	E	E
Experience of undergraduate / postgraduate teaching and supervision.	D	E
Previous Teaching or Research Fellow roles	D	E
<u>PERSONAL ATTRIBUTES</u>		
Able to communicate effectively both verbally and in writing with patients, students, carers, GP's, nurses, academics, administrators and other agencies	E	E
Able to cope in stressful situations	E	E
Excellent written and verbal communication skills.	E	E
Can communicate complex and conceptual ideas to a range groups.	E	E
Be able to demonstrate independent and self-managing working styles	E	E
Have knowledge of tertiary education and be able to use a range of delivery techniques to enthuse and engage students	D	E