**JOB DESCRIPTION**

**1. JOB DETAILS**

**Job Title: Community Services Pharmacist**

**Band: 7**

**Reports to: Clinical Pharmacy Manager, Community Services**

**Department / Division: Community Services Pharmacy/Specialist Services**

**2. JOB PURPOSE**

* A member of the Community Services Pharmacy Team working to provide a high-quality specialist clinical pharmacy service to patients in their own home environment and in community hospitals across the Eastern Devon geography as part of an integrated team.
* Develop relationships with other pharmacy professionals and members of the multi-disciplinary team to support integration across health and social care including primacy care, community pharmacy, secondary care, acute hospital at home and mental health.
* Ensure safe, effective and economic medicines use to strive for best outcomes for patients.
* To be responsible for linking with the wider health and social care teams to optimise medication regimes and pharmaceutical care
* Support pharmacy technicians with clinical prioritisation on a day to day basis.
* To provide advice, education, training and development for patients, other pharmacy staff and members of the multidisciplinary team.

**3. DIMENSIONS/ KEY WORKING RELATIONS**

* Clinical Pharmacy Manager Community Services
* Clinical Pharmacists and Technicians Community Services
* Acute Hospital at Home Pharmacist
* Medical teams including GPs and consultant teams
* Non-medical prescribers
* Hospital and Community Matrons
* Community Services Managers
* Community Services Multidisciplinary Teams including nurses, therapists, urgent community response teams, social workers and generic support workers
* Community Pharmacy, PCN and GP practice pharmacists, technicians, nurses, staff
* Professionals working for: Social services, Devon Partnership Trust and Acute / Foundation Trusts, Devon County Council, HospisCare, commissioners and other providers of pharmacy and health services
* Patients and members of the public

1. **HIGH LEVEL ORGANISATIONAL CHART:**





**5. KEY RESULT AREAS/PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. **Delivery of a Clinical Pharmacy Service to Community Services**
2. Provide and develop high-quality clinical pharmacy services to patients receiving care within the Community Services Directorate under the leadership of the Locality Lead Pharmacist and Community Clinical Pharmacy Manager.
3. Provide a patient focused pharmacy service to patients and staff including individual patient clinical medicines review, counselling, medicines reconciliation and full clinical screening of prescriptions to ensure safe, evidence based and rational use of medicines in line with the Joint Formulary, national guidance and local policies so that risks to patients are minimised.
4. Support patients to get the best from their medicines through optimisation of medication regimens and adherence support such as self-administration and use of compliance aids in all care settings.
5. Ensure prudent use of antibiotics and support regular audit of prescribing in designated area of clinical responsibility.
6. Attend multidisciplinary team meetings / ward rounds to provide expert medicines advice at the point of prescribing and care planning and be integrated into the local multidisciplinary team.
7. Provide information and advice to patients/carers to ensure compliance with medication
8. Proactively support the effective and seamless transfer of patients from all care settings in relation to medicines.
9. Use the Trust electronic patient medical records and corresponding electronic and paper systems in primary care to maintain accurate records of patient medication, interventions, recommendations, and outcomes.
10. Report medication incidents / complaints and support actions for learning and minimising future re-occurrence.
11. Assist in the development and maintenance of protocols and procedures in relation to community services pharmacy services.
12. Plan timely visits to patients /services in line with current infection control guidance and lone working procedures.
13. Ensure personal workload is co-ordinated and prioritised in conjunction with Community Services Pharmacy Team requirements.
    1. **Training and Education**
14. Contribute to the training and education of pharmacists, and pharmacy technicians, supporting competency-based assessment at ward and patient level using approved work-based assessment tools.
15. Participate in the training of other professional groups including doctors, nurses and therapists and unregistered staff.
16. Provide education and information to patients and carers about their treatment.
17. Maintain own CPD in order to maintain a high level of professional knowledge and competence. Retain registration with GPhC.

**3.** **General Duties**

* 1. Participate in risk assessments relating to medicines use in community services
  2. Ensure national initiatives on prescribing are implemented in clinical area of responsibility, such as NHS England Patient Safety Alerts and NICE guidance
  3. Develop, implement and participate in prescribing and medicines related audits in designated area appropriate to the needs of the service
  4. Be available by mobile phone or MS Teams during working hours.
  5. Undertake any other duties as requested by your line manager

**Other Responsibilities:**

To take part in regular performance appraisal and team meetings.

To undertake any training required in order to maintain competency including mandatory training.

To contribute to and work within a safe working environment.

To participate in late duties, weekends, bank holidays according to departmental need.

The post holder is expected to comply with Trust Infection Control Policies and conduct him/herself at all times in such a manner as to minimise the risk of healthcare associated infection.

As an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust’s disciplinary policy) up to and including dismissal.

This post has been identified as involving access to vulnerable adults and/or children and in line with Trust policy successful applicants will be required to undertake a Disclosure & Barring Service Disclosure Check

**THE TRUST – Vision and Values**

Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. Our Trust values are:

Compassion

Integrity

Inclusion

Empowerment

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff’s commitment to meeting the needs of our patients.

We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing.

We are committed to recruiting and supporting a diverse workforce and welcome applications from all sections of the community, regardless of age, disability, gender, race, religion, sexual orientation, maternity/pregnancy, marriage/civil partnership or transgender status. We expect all staff to behave in a way which recognises and respects this diversity, in line with the appropriate standards.

**GENERAL**

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.

The Royal Devon is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit call: 01392 207462.

**PERSON SPECIFICATION**

**POST: Clinical Pharmacist Community Services**

**BAND: 7**

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| **REQUIREMENTS** | **At**  **Recruitment** | **At PDR** |
| **QUALIFICATIONS/SPECIAL TRAINING:**  Degree in Pharmacy  Registration with General Pharmaceutical Council  Postgraduate qualification at Certificate level or equivalent experiential learning  Post-graduate qualification at Diploma level achieved or in progress | **E**  **E**  **E**  **D** | **E**  **E**  **E**  **E** |
| **KNOWLEDGE/SKILLS:**  Evidence of progression and experience contributing to achieving expected competencies and standards  Evidence of broad experience in a variety of clinical specialities  Proactive approach to the application of specialist pharmaceutical knowledge to enhance patient care  Excellent interpersonal skills  Excellent written and oral communication skills  Good presentation skills  Demonstration of on-going CPD  Understanding of national policies impacting on medicines management services | **E**  **E**  **E**  **E**  **E**  **E**  **E**  **E** | **E**  **E**  **E**  **E**  **E**  **E**  **E**  **E** |
| **EXPERIENCE**  Multidisciplinary working  Participation in audit  Project/ change-management work  Recent experience in hospital or community services  Familiarity with drug expenditure reporting & prescribing trends | **E**  **D**  **E**  **D**  **D** | **E**  **E**  **E**  **E**  **E** |
| **PERSONAL ATTRIBUTES**  Adaptable and flexible approach  Mentoring and supervisory skills  Good negotiating skills  Able to work as part of a team and on own initiative  Self-motivated with an enthusiastic approach to work  Ability to think clearly and work under pressure  Well organised | **E**  **E**  **E**  **E**  **E**  **E**  **E** | **E**  **E**  **E**  **E**  **E**  **E**  **E** |
| **OTHER REQUIREMENTS**  Able to drive and access to a car  Knowledge of the local health services | **E**  **D** | **E**  **E** |

**\* Essential/Desirable**

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| HAZARDS:- Updated 28th June 2023 | | | | | |
| Laboratory Specimens |  | Clinical contact with Patients | X | Dealing with violence & aggression of patients/relatives |  |
| Blood / Body Fluids |  | Dusty Environment |  | VDU Use (frequent) | X |
| Radiation / Lasers |  | Challenging Behaviour | X | Manual Handling | X |
| Solvents |  | Driving | X | Noise / Vibration |  |
| Respiratory Sensitisers |  | Food Handling |  | Working in isolation | X |
| Cytotoxic Drugs | X | Electrical work |  | Night Working |  |