J

O

B

D

E

S

C

R

I

P

T

I

O

N



***“Our vision is to provide safe, high quality seamless service delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust Values”***

|  |
| --- |
| **JOB DETAILS**  |
| **Job Title**  | Rotational Team Lead Physiotherapist Respiratory Medicine, Acute Medicine & Cystic Fibrosis. |
| **Reports to**  | Clinical Lead Physiotherapists within Specialities  |
| **Band**  | 6 |
| **Department/Directorate**  | Specialist Services |

|  |
| --- |
| **JOB PURPOSE**  |
| The post-holder is responsible for providing leadership & clinical expertise to the Physiotherapy teams working across a range of specialist areas as part of a specialist in-patient respiratory rotation. Areas include the acute medical, general medical and respiratory medical wards (including complex respiratory patients and out-lied medical patients across the Trust), health for older people and cystic fibrosis (CF). The post holder will work closely with the Physiotherapists and Occupational Therapists across the department to provide an effective interdisciplinary service for all patients within these specialist areas. This position is based at the Trust’s eastern services main site, the Royal Devon & Exeter Hospital (Wonford) and will involve community-based working as appropriate. Rotations will be for 12 months in each area.The post-holder will assess and treat patients with complex respiratory conditions including acute admissions and chronic and life-limiting cases. Clinical responsibilities include gathering comprehensive baseline data as part of the assessment process; developing and implementing patient specific plans; assessment and managing acute respiratory and rehabilitation problems; liaising with the multidisciplinary team to ensure safe and effective discharge or transfer to on-going services within the patient pathway as appropriate. The post holder will support rotational band 5 and unregistered Therapy staff. They will be responsible for the induction and training of this staff group and ensuring that all staff have appropriate clinical skills through a process of objective setting, supervision and joint working. The post holder will also contribute to the training of new physiotherapy staff to meet the requirements for respiratory on-call. The post holder is responsible for ensuring that systems are in place to prioritise and manage the caseload. They will keep updated to ensure the service has a strong evidence base and is delivered in line with national guidance and in particular the management of falls. They will communicate with the Clinical Lead on a regular basis for example: to seek support with any problems/challenges; to share successes; and to provide regular performance feedback using a range of outcomes including patient satisfaction data.There will also be some wider Therapy department responsibilities. Caseloads will be flexible and at times will involve the provision of service to other areas of the Trust. This post has a commitment to on call, bank holiday and weekend working.The rotations are between Respiratory Medicine, Acute and General Medicine and Cystic Fibrosis. There are 4 rotations with the expectation that rotations take place on a 12-month basis. A rotation though Health for Older People is in it’s development.  |
| **KEY WORKING RELATIONSHIPS**  |  |
| * Head of Acute Therapy Services
* Head of acute Occupational Therapy and Physiotherapy
* Occupational and Physiotherapy teams
* Consultants, Medical Staff, ward managers and nursing staff
* G.Ps and other community practitioners
* Social services staff
* Trust Hospital discharge facilitator, Intermediate and community services.
 |
| **ORGANISATIONAL CHART**  |
|  |
| **KEY RESULT AREAS/PRINCIPAL DUTIES AND RESPONSIBILITIES**  |
| * To be responsible for teaching and leadership within the acute respiratory, acute medicine and cystic fibrosis. They will also deputise appropriately in the absence of the clinical lead physiotherapist on the rotation.
* To be flexible to support occupational therapy and physiotherapy colleagues in ensuring safe and timely discharge when working in inpatient areas.
* To actively assist in the smooth running of the service throughout the Royal Devon University Healthcare NHS Foundation Trust.
* To be responsible for their own workload within the designated clinical area; for the assessment and treatment of patients on a day-to-day basis, including acute respiratory deterioration**;** management and supervision of the physiotherapy team and students on placement.
* Caseloads will be flexible and at times will involve the provision of service to other areas of the Trust.
* To provide cover at weekends and Bank Holidayson a rota as necessary which may be as overtime.
* To participate in seven day working as required and support the on-call respiratory rota
 |
| **COMMUNICATION/RELATIONSHIP SKILLS**  |
| * To maintain a close liaison with other members of the multidisciplinary team through effective communication regarding patient treatment aims, progress and discharge planning (providing written reports and referrals as appropriate).
* To provide appropriate and timely information to all relevant members of the healthcare team regarding patients’ physiotherapy requirements and changes in progress especially being able to escalate where acute deterioration is noted.
* To liaise and co-ordinate with other professionals to ensure that physiotherapy interventions are an integral component of the patients’ multidisciplinary care package and actively support and promote the discharge process.
* To communicate effectively with patients and carers to maximise rehabilitation potential, enabling understanding of their condition and a safe and efficient discharge.
* To provide specialised advice to clinicians outside of the Trust for continued patient rehabilitation/management to enable effective discharge or prevent admission to hospital.
 |
| **ANALYTICAL/JUDGEMENTAL SKILLS** |
| * To undertake a high standard of physiotherapy assessment, diagnosis and treatment, this will include complex cases, as an autonomous practitioner. This will include respiratory and physical / functional assessments.
* To be responsible for the safe use and provision of equipment and to report any necessary repairs which need to be undertaken.
* To liaise and co-ordinate with other professionals to ensure that physiotherapy interventions are an integral component of the patients’ multidisciplinary care package and actively support and promote the discharge process.
* To be responsible for reassessing patient status as treatment progresses and alter treatment programmes as appropriate using clinical reasoning.
 |
| **PLANNING/ORGANISATIONAL SKILLS** |
| * To organise own workload providing expert assessment and treatment as required, ensuring treatment and requests for treatment are prioritised and dealt with promptly and efficiently.
* To be responsible for setting realistic and attainable treatment goals for patients undertaking regular re-evaluation using appropriate outcome measures.
* To be responsible for their own workload within the designated clinical area on a day-to-day basis.
 |
| **PHYSICAL SKILLS**  |
| * To be computer literate and able to use electronic systems, including documentation via EPIC.
* Ensure access to road worthy vehicle with appropriate car insurance, and valid driving licence when on rotations requiring home visits or working in community outpatient areas.
 |
| **PATIENT/CLIENT CARE**  |
| * To be responsible for reassessing patient status as treatment progresses and alter treatment programmes as appropriate using clinical reasoning, especially where acute deterioration is noted.
* To ensure patient and staff safety during treatment and be able to take appropriate decisions with regards to risk for discharge.
* To contribute to end of life planning as required.
* To provide advice and training to multidisciplinary team members, patients and carers as required.
* To contribute to and work within a safe working environment
* To develop, implement and evaluate specialised therapeutic treatment plans on a case by case basis for both acute and long term conditions.
 |
| **POLICY/SERVICE DEVELOPMENT**  |
| * To keep updated of changes in care guidelines, protocols and evidence-base so as to inform practice.
* To work to professional standards as set by the Trust, the HCPC and the Chartered Society of Physiotherapists.
* To ensure that all Trust policies and procedures and statutory ccts and regulations are known and implemented/adhered to as necessary/appropriate
* Maintain personal safety by following lone working policy and respect property and equipment within the working environment in accordance with trust and team guidelines
* To participate in team and department audit activity and peer review to ensure best practice.
* To take responsibility for own on-going clinical professional development (including attendance at post-registration courses - internal and external).
 |
| **FINANCIAL/PHYSICAL RESOURCES**  |
| * To be aware of budget for equipment prescription appropriate to banding
 |
| **HUMAN RESOURCES**  |
| * To be responsible for the supervision of and appropriate delegation of caseload to junior physiotherapy staff and non-registered staff ensuring effective assessment and rehab programmes are carried out to maximise benefit to patients
* To be jointly responsible for the on-going professional and clinical development of the physiotherapy team, teaching formal in-service and 'on the job' training sessions as appropriate.
* To carry out personal performance reviews for departmental staff.
* To ensure up-to-date and timely reviews of personal professional development plans and objectives.
* To assist in the recruitment of departmental staff (selection and interview) as necessary.
* To be jointly responsible for induction of new staff to the team.
* To provide advice and training to multidisciplinary team members, patients and carers as required.
* To actively assist in the smooth running of the whole physiotherapy service throughout the Royal Devon University Health NHS Foundation Trust (Eastern Services).
* To keep Clinical Leads, Team Leads and the Head of Physiotherapy & Occupational Therapy Services informed of any matters that could have relation to the effectiveness and efficiency of the service.
* To lead the supervision of Undergraduate physiotherapy students on Medical placements and support other placements as required e.g. SSU.
 |
| **INFORMATION RESOURCES**  |
| * To undertake the keeping of accurate records of patient treatments and statistical data as required using EPIC and interfacing programmes.
* To submit regular data about activity levels as required.
* To participate in team and department audit activity and peer review to ensure best practice.
 |
| **RESEARCH AND DEVELOPMENT**  |
| * To undertake any additional duties commensurate with this grade as required by the physiotherapy service.
* To take responsibility for own on-going clinical professional development (including attendance at post-registration courses - internal and external).
 |
| **FREEDOM TO ACT**  |
| * To be responsible for the management and supervision of the physiotherapists across Medicine and CF in the absence of Team Leads and ensure appropriate service provision on a daily basis, liaising with the Clinical Leads at all times.
* To provide advice, direction and support to other wards as necessary within the medical directorate.
 |
| **OTHER RESPONSIBILITIES**  |
| To take part in regular performance appraisal.To undertake any training required in order to maintain competency including mandatory training, e.g. Manual HandlingTo contribute to and work within a safe working environment The post holder is expected to comply with Trust Infection Control Policies and conduct themselves at all times in such a manner as to minimise the risk of healthcare associated infectionAs an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust’s disciplinary policy) up to and including dismissal. |
| **APPLICABLE TO MANAGERS ONLY** |
| Evidence that supporting employee health and wellbeing is included in any documents outlining the skills and knowledge that line managers need.Proportion of line managers whose job descriptions include supporting employee health and wellbeing.This post has been identified as involving access to vulnerable adults and/or children and in line with Trust policy successful applicants will be required to undertake a Disclosure & Barring Service Disclosure Check. |
| **THE TRUST- VISION AND VALUES**  |
| Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. Our Trust values are:CompassionIntegrityInclusionEmpowermentWe recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff’s commitment to meeting the needs of our patients.We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing. We are committed to recruiting and supporting a diverse workforce and welcome applications from all sections of the community, regardless of age, disability, gender, race, religion, sexual orientation, maternity/pregnancy, marriage/civil partnership or transgender status. We expect all staff to behave in a way which recognises and respects this diversity, in line with the appropriate standards. |
| **GENERAL**  |
| This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.The RD&E is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit call: 01392 207462. |

|  |  |  |
| --- | --- | --- |
| **Requirements** | **Essential** | **Desirable** |
| **QUALIFICATION/ SPECIAL TRAINING**Recognised Physiotherapy trainingB.Sc. / B.Sc (Hons) / MSc Physiotherapy/equivalentHCPC RegisteredRelevant post graduate courses Clinical supervision trainingMember of CSP | **E****E****E****E** | **D****D** |
| **KNOWLEDGE/SKILLS:**Organisational skills: prioritisation, time mgt.Evidence of Interpersonal skills, verbal & written communicationEvidence of complex clinical reasoning skills and goal setting in respiratory careEvidence of use of outcome measuresEvidence of team leadership & team working skillsKnowledge & experience in management of respiratory conditions and acute and chronic medical conditions across a range of areas including tracheostomy managementEvidence of clinical and teaching skillsUnderstanding of community services | **E****E****E****E****E****E****E****E** |  |
| **EXPERIENCE:**Post graduate NHS experience in core areas including acute and general medicine which includes respiratory assessmentEvidence of supervision of students/junior staffEvidence of clinical and teaching skills including respiratory managementEvidence of staff appraisal & performance reviewEvidence of standard setting and auditEvidence of multi-agency working and complex discharge planningEvidence of working between Primary & Secondary CareEvidence of previous clinical innovative approachesEvidence of previous involvement in audit/research | **E****E****E****E****E** | **D****D****D****D** |
| **PERSONAL ATTRIBUTES**Evidence of ability to work as Team memberMotivated towards development of othersAbility to problem solve and show initiative  | **E****E****E** |  |
| **OTHER REQUIREMENTS:**Enthusiastic towards postEvidence of flexible approach.Able to support respiratory on-callAbility to work flexibly over 7 days including bank holidays and weekendsCar driverComputer literate | **E****E****E****E****E****E** |  |

P

E

R

S

O

N

S

P

E

C

I

F

I

C

A

T

I

O

N

|  |  |
| --- | --- |
|  | **FREQUENCY****(Rare/ Occasional/ Moderate/ Frequent)** |
| **WORKING CONDITIONS/HAZARDS** | **R** | **O** | **M** | **F** |
|  |
| **Hazards/ Risks requiring Immunisation Screening** |  |  |  |  |
| Laboratory specimens | Y/N | Y |  |  |  |
| Contact with patients | Y/N |  |  |  | Y |
| Exposure Prone Procedures | N |  |  |  |  |
| Blood/body fluids | N |  |  |  |  |
| Laboratory specimens | Y/N |  |  |  |  |
|  |
| **Hazard/Risks requiring Respiratory Health Surveillance** |  |  |  |  |  |
|  |
| Solvents (e.g. toluene, xylene, white spirit, acetone, formaldehyde and ethyl acetate) | Y/N | y |  |  |  |
| Respiratory sensitisers (e.g isocyanates) | Y/N | nnthr |  |  |  |
| Chlorine based cleaning solutions (e.g. Chlorclean, Actichlor, Tristel) | Y/N |  |  |  |  |
| Animals | Y/N | y |  |  |  |
| Cytotoxic drugs | Y/N |  |  |  |  |
|  |  |  |  |  |
| **Risks requiring Other Health Surveillance** |  |  |  |  |
| Radiation (>6mSv) | Y/N | Y |  |  |  |
| Laser (Class 3R, 3B, 4) | Y/N | Y |  |  |  |
| Dusty environment (>4mg/m3) | Y/N | Y |  |  |  |
| Noise (over 80dBA) | Y/N | Y |  |  |  |
| Hand held vibration tools (=>2.5 m/s2) | Y/N | Y |  |  |  |
|  |
| **Other General Hazards/ Risks** |  |  |  |  |
| VDU use ( > 1 hour daily) | Y/N |  |  | Y |  |
| Heavy manual handling (>10kg) | Y/N |  |  |  | Y |
| Driving | Y/N |  | Y |  |  |
| Food handling | Y/N | Y |  |  |  |
| Night working | Y/N |  |  |  |  |
| Electrical work | Y/N |  |  |  |  |
| Physical Effort  | Y/N |  |  | Y |  |
| Mental Effort  | Y/N |  |  | Y |  |
| Emotional Effort  | Y/N |  |  | Y |  |
| Working in isolation | Y/N |  |  | Y |  |
| Challenging behaviour | Y/N |  | Y |  |  |