

## **JOB DESCRIPTION**

### **1. JOB DETAILS**

**Job Title:** Quality Improvement Fellow

**Pay:** F2/CT1 Trust Equivalent Node Points

Full-time post with a full shift rota.

**Accountable To:** Residential Doctor Lead – Laura Tillotson

**Department/Division:** Trauma and Orthopaedics

### **2. JOB PURPOSE**

#### **F2/CT1 Level Quality Improvement Fellow**

This exciting post will allow a CT level surgical trainee to run a series of quality improvement and research projects. The main work will be around the implementation of Peri-operative team, Enhanced Recovery and BOAST projects. It is very likely that the post holder will be able to present and published on several occasions. The post holder would be part of the Trauma & Orthopaedic department.

The post-holder will be mentored by a practicing consultant surgeon. The post holder will be fully on the residential doctor on-call rota; a 1:8 full shift pattern for days on call and 1:10 nights. Approximately one day a week will be on-call and half a day a week designated to the Quality Improvement projects. This time will be bleep free and protected. Outside of these times, the QI Fellow will work in the context of the Peri-Operative Team.

There are 34 Consultant Orthopaedic Surgeons based at the Princess Elizabeth Orthopaedic Centre (PEOC) supported by a Peri-Operative and Orthogeriatric Team. We anticipate that the successful candidate will complement this vibrant and innovative group.

The Royal Devon University Healthcare NHS Foundation Trust is a first-wave Foundation Trust that serves a population of 360,000 people from NHS Devon, with some specialist services serving in excess of 450,000. Further information on the Trust can be obtained from our website. The University of Exeter medical School affords exciting opportunities to participate in both undergraduate teaching and research. The historic cathedral city of Exeter is situated in the middle of the South West Region with easy access to the countryside and coast of Devon and Cornwall. It is well served by rail, road and air links.

Applicants must be registered medical practitioners and able to work in the UK. When applying please include the contact details of a minimum of 2 referees which should cover the last 2 years of employment.

### **3. PRINCIPAL DUTIES AND RESPONSIBILITIES:**

The successful candidate will work in a peri-operative team comprising of a Peri-operative Consultant, 6 Residential doctors, 4 Core Trainees, 2 Foundation Year 2 Trainees, 1 GP VTS Trainee and multi-disciplinary team of Nurse Practitioners, Pharmacists and Clinical Secretaries. The candidate will participate in a 1:8 full shift pattern for days on call and 1:10 nights cross covering Plastics at night. Outside of the on-call commitments, the candidates will have one day per week of service provision on the ward, the rest of the time will be dedicated to Quality Improvement Projects. The Orthopaedic unit relies on the Residential Doctor team to work well together and we are proud of the experience that our Residential Doctors achieve during their time with us.

The Directorate of Trauma & Orthopaedics is based at the Princess Elizabeth Orthopaedic Centre (PEOC) at the Royal Devon and Exeter Hospital Wonford and has a worldwide reputation for Orthopaedic innovation and excellence. There is a comprehensive range of routine elective orthopaedic and specialist surgery which you will have the opportunity to experience. PEOC has an enviable research portfolio, to which the successful candidate would be welcome to contribute to.

### **4. KEY WORKING RELATIONS (Examples below are not exhaustive)**

- Consultants and other members of the medical team
- Patients and their relatives
- GPs
- Division Management team
- Senior Nursing staff and other ward staff
- Other members of the multi-professional clinical team
- Health Records & IM&T Departments
- Administration and secretarial teams across the Trust

#### **Service delivery and improvement**

- Work as part of the new peri-operative team in developing processes within the department to meet the service demands.
- Participate in Residential Doctor and team meetings as required.
- Undertake audit and quality improvement projects to improve the departmental procedures.
- Have a flexible approach to working hours to meet the demands of the service.
- Adhere to the Trust Access Policy and appropriate standard operating procedures, Key Performance Indicators, government targets and standard operational policies

#### **Governance**

- Undertake training as required to maintain competency/comply with trust policies.
- Work within Trust policies – including those for confidentiality, data protection, health and safety fire protection, and annual appraisal.
- Adhere to the Trust Access Policy, Key Performance Indicators, government targets and standard operational policies and procedures.

### **Resource Management**

- Provide cover in periods of absence this may involve moving to other areas.

### **Additional Responsibilities**

- The post holder will understand the limitations of the role and how to access support.

### **Trustwide Responsibilities**

- To take part in regular performance appraisal.
- To undertake any training required in order to maintain competency including mandatory training, e.g. Manual Handling.
- To contribute to and work within a safe working environment.
- The post holder is expected to comply with Trust Infection Control Policies and conduct him/herself at all times in such a manner as to minimise the risk of healthcare associated infection.

As an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust's disciplinary policy) up to and including dismissal.

The post holder is expected to comply with Trust Infection Control Policies and conduct him/her at all times in such a manner as to minimise the risk of healthcare associated infection.

The post is subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff as amended from time to time.

All appointment to Trust posts are subject to:-

- 1) Appropriate Registration with the General Medical Council
- 2) Satisfactory Medical Examination including documentary validated evidence of Hep B, Hep C and HIV
- 3) Satisfactory clearance with the Disclosure and Barring Service
- 4) Two satisfactory references, one of which, must be your present or most recent employer

### **THE TRUST – Vision and Values**

Our vision is to provide safe, high quality seamless services delivered with courtesy and respect. To achieve our vision we expect all our staff to uphold our Trust values. Our Trust values are:

Honesty, Openness & Integrity  
Fairness,  
Inclusion & Collaboration  
Respect & Dignity

We recruit competent staff that we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff's commitment to meeting the needs of our patients.

We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing.

We are committed to recruiting and supporting a diverse workforce and welcome applications from all sections of the community, regardless of age, disability, gender, race, religion, sexual orientation, maternity/pregnancy, marriage/civil partnership or transgender status. We expect all staff to behave in a way which recognises and respects this diversity, in line with the appropriate standards.

## **GENERAL**

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.

The RDUH is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit call: 01392 207462.

**From time to time, at the request of the Trust, you will be expected to work across other sites including other STP organisations where the role requires this to fulfil gaps and support service provision.**