

JOB DESCRIPTION

1. JOB DETAILS

Job Title: Advanced Ophthalmic Practitioner
Specialist Nurse/Specialist Optometrist/ Specialist Orthoptist

Band: Band 7

Responsible To: Ophthalmology Service Manager
Accountable To: Ophthalmic Nurse Practitioner

Department/Directorate: Ophthalmology Surgical Directorate

2. JOB PURPOSE:

- Undertakes Ophthalmic Telephone & referral Triage following patient assessment and categorising guidelines in line with NICE guidance and agreed local protocol for macular / medical retinal conditions.
- Assess patients, plan and implement care, provide specialist advice; maintain associated records for patients within the Macular/ Medical Retinal Service.
- Undertake intra vitreal injection clinics for anti VEGF treatment for various macular conditions in line with agreed local protocol and NICE Guidelines.
- Participates in consultant led medical retinal clinics.
- Participates in Virtual / Diagnostic review medical retinal clinics.
- Set, monitor and evaluate standards of care in partnership with other members of the ophthalmic multidisciplinary team to ensure the delivery of holistic, evidence based, clinically effective specialist service.
- To support the identification of future needs of Ophthalmology Practitioner Services and take an active part in planning future developments that support excellent patient care and service delivery.
- Provide specialist training to other staff where appropriate.
- Lead clinical audits where appropriate.

3. KEY WORKING RELATIONSHIPS:

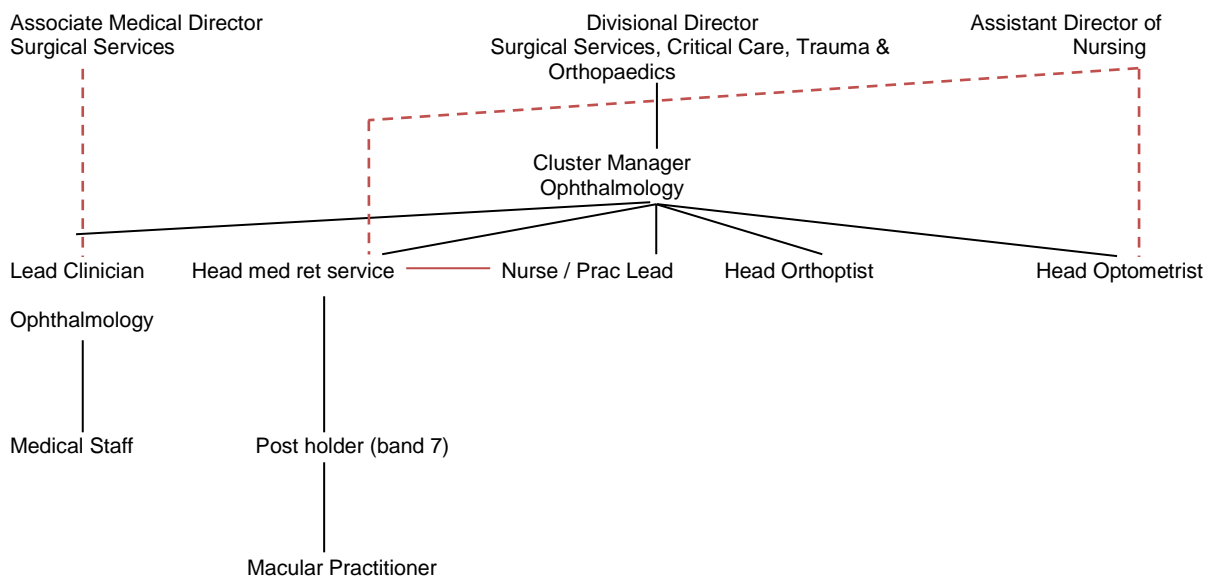
- Patient and carers
- Consultant Ophthalmologists, other medical staff
- Other Ophthalmic specialists and practitioner leads
- Optometrists
- Orthoptists
- GPs
- Service Manager for Ophthalmology
- Nurse/Practitioner Lead

- Head of macular Service
- Medical secretaries/administration staff
- National and local voluntary organisations, charities and volunteers

4. DIMENSIONS:

- This position is based at the Trust's new Eye Centre site in South Molton, however the post holder will be required to travel to the main North Devon District Hospital site and other community hospitals when needed to provide medical retinal/ macular and anti VEGF clinic services cover.

5. ORGANISATIONAL CHART



6. KEY RESULT AREAS/PRINCIPAL DUTIES AND RESPONSIBILITIES:

Clinical Practice

- Assesses, develops and implements specialist practitioner programmes of care.
- Reviews patients and situations independently and makes independent management decisions
- Understands and recognises own limitations and refers to a more experienced staff member (e.g. Head of Service, Optometrist, Orthoptist) or senior medical colleague when required.
- Provides highly developed specialist advice to patients and their families/carers, staff of all disciplines and students
- Provides and receives highly sensitive, distressing, complex or contentious information to patients, their relatives and members of the public with empathy and reassurance. For example discussing progressive sight loss, loss of driving licence.

- Communicates with a range other staff of all disciplines, acting as a highly specialist resource including liaison with other health care providers within the Trust regarding diagnosis and treatment advice
- Develops skills to assess and interpret specialist information and conditions and takes appropriate action usually without the need to refer to other specialists.
- Undertakes and/or teaches clinical procedures that require dexterity and accuracy including slit lamp examination and fundoscopy. Scope for minor operative procedures, intravitreal injections and laser treatments to be undertaken subject to appropriate training.
- Undertakes non-medical prescribing within sphere of competence. Complying with the requirements of the non-medical prescribing policy and professional body guidance.
- Undertakes intra vitreal injection of anti VEGF treatment for various macular conditions in line with agreed local protocol and NICE Guidelines.

Leadership

- Responsible for organising own workload and supervising the workload of less experienced specialist practitioners within the requirements of the specialist team activities and work plan
- Supports the development of specialist multidisciplinary protocols and policies for specialist area
- Produces and presents reports as required
- Provides representation on committees/working groups as required
- Awareness of budgetary limitations and provides highest quality practitioner service within those confines.
- Ensures line manager is aware of any concerns regarding the quality of service provided and does so in a constructive manner
- Has a personal duty of care in relation to equipment and resources
- May be an authorised signatory, if relevant to team.

Education

- Provides teaching in practice to other staff and students through clinical supervision/facilitation as appropriate.
- Acts as a positive role model for other staff and students
- Teaches patients and their families/carers about managing own condition

Research and Development

- Ensures clinical practice developments are based on best available evidence.
- Reviews and disseminates new information to relevant staff.
- Coordinate the evaluation of clinical practice in relation to its evidence base and clinical effectiveness and proposes changes to practice accordingly

Professional Development:

- Maintain responsibility for own professional and specialist development.
- Participate in regular performance appraisal
- Use reflection to identify and prioritise education/development needs.
- Pursue an on-going programme of professional education/development relevant to the specialty
- Be a member of a professional specialist forum/association (where such exists) and attend regional/national meetings and conferences when possible.
- Undertake any training required in order to maintain competency including essential training i.e. infection control, fire, moving and handling, resuscitation

THE TRUST - PURPOSE AND VALUES

We are committed to serving our community by being a high quality specialist Hospital with consultant-led services. We aim to co-ordinate our services with primary and community care, and to develop a limited number as Sub-Regional Referral Centres with appropriate levels of research, development and educational involvement. Where appropriate, and consistent with our services, we may provide services aimed at preventing disease and debilitation.

We aim to make all our services exemplary in both clinical and operational aspects. We will show leadership in identifying healthcare needs to which we can respond and in determining the most cost-effective way of doing so. We will share our knowledge with neighbouring healthcare agencies and professionals.

We recruit competent staff whom we support in maintaining and extending their skills in accordance with the needs of the people we serve. We will pay staff fairly and recognise the whole staff's commitment to meeting the needs of our patients.

We are committed to equal opportunity for all and encourage flexible working arrangements including job sharing.

GENERAL

This is a description of the job as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. This procedure is conducted by the Manager in consultation with the jobholder. You will, therefore, be expected to participate fully in such discussions. We aim to reach agreement on reasonable changes, but if agreement is not possible, the Trust reserves the right to insist on changes to your job description after consultation with you.

The RDUH is a totally smoke-free Trust. Smoking is not permitted anywhere on Trust property, including all buildings, grounds and car parks. For help to quit call 01392 207462.

As an employee of the Trust, it is a contractual duty that you abide by any relevant code of professional conduct and/or practice applicable to you. A breach of this requirement may result in action being taken against you (in accordance with the Trust's disciplinary policy) up to and including dismissal.

The post holder is expected to comply with Trust Infection Control Policies and conduct him/her at all times in such a manner as to minimise the risk of healthcare associated infection.

PERSON SPECIFICATION (POST ATTRIBUTES)

POST : Advanced General Ophthalmic Practitioner

REQUIREMENTS	At Recruitment	At KSF 2nd Gateway
<u>QUALIFICATIONS/SPECIAL TRAINING :</u>		
Registered with eye care governing body (NMC/GOC/HCPC)	E	E
First level degree in related subject or equivalent evidence of clinical ability and academic study	E	E
Evidence of Masters level learning or prepared work towards Research qualification	D	D
Recognised teaching qualification or prepared work towards	D	D
Hold a non-medical prescribing qualification or be able to work under PGD	E	E
<u>KNOWLEDGE/SKILLS:</u>		
Excellent verbal and written communication skills	E	E
Ability to manage own case/workload	E	E
Ability to lead other clinical staff	E	E
Ability to review the performance and development of other staff	D	E
Ability to lead and coordinate research and audit activity	E	E
Ability to implement and manage changes to practice successfully	E	E
Computer literacy	E	E
<u>EXPERIENCE:</u>		
Relevant post registration experience at Band 6 or equivalent in Ophthalmology	E	E
Experience of multi-professional working	E	E
Experience of teaching in practice	E	E
Ability to support and influence change	E	E
<u>PERSONAL REQUIREMENTS:</u>		
Able to work as an effective team member	E	E
Diplomatic, calm and objective	E	E
Highly motivated and enthusiastic	E	E
Personally and professionally mature	E	E
Demonstrates enthusiasm whilst recognising own limitations	E	E
Assertive, confident yet approachable	E	E
<u>OTHER REQUIREMENTS:</u>		
Hold a drivers licence and is able to travel between sites on a sessional basis.	E	E

* Essential/Desirable

Hazards within the role, used by Occupational Health for risk assessment					
Laboratory Specimens	X	Clinical contact with patients	X	Performing Exposure Prone Invasive Procedures	
Proteinacious Dusts					
Blood/Body Fluids	X	Dusty Environment		VDU Use	X
Radiation		Challenging Behaviour		Manual Handling	X
Solvents		Driving		Noise	
Respiratory Sensitisers		Food Handling		Working in Isolation	X